Privacy Policy for Leap Solutions ApS

Last updated on 9 November 2026

This privacy policy explains how Leap Solutions ApS ("Leap", "we", "us") collects, uses and shares your personal data when you visit our website leapx.dk, or when you are in contact with us as a customer, supplier or business partner in connection with an enquiry, or as a job applicant.

Leap Solutions ApS, CVR no. 43755994, Juelstrupparken 10A, 1., 9530 Støvring, Denmark, is the data controller for the processing of your personal data.

We may update this privacy policy from time to time. The current version is always available on our website, and the date at the top shows when it was last changed.

Information we collect

We collect and process the following personal data about you:

- Name, company and job title
- Email address, phone number and address
- The content of enquiries via email, phone, contact form and other channels
- Orders, quotes, contracts and invoices
- Technical information such as IP address and browser information in connection with the operation and security of the website
- Statistics on your use of the website via Google Analytics, for example which pages you visit, which device and browser you use and your approximate geographical location – only if you have consented to analytics cookies. The information is linked to a randomly generated cookie ID, and Google Analytics does not store your IP address.

We do not process CPR numbers (Danish personal identification numbers) or sensitive personal data about customers and suppliers.

Legal basis for processing

We process your personal data on the basis of one or more of the following legal bases under the GDPR:

- Your consent, for example to analytics cookies (Article 6(1)(a))
- Performance of a contract or steps prior to entering into an agreement (Article 6(1)(b))
- Compliance with legal obligations, for example the Danish Bookkeeping Act (Article 6(1)(c))
- Our legitimate interests, such as communication with contact persons at customers, suppliers and business partners, and the security and operation of the website (Article 6(1)(f))

How we use your information

We use your personal data for the following purposes:

- Delivering our services and entering into agreements

- Responding to enquiries and communicating with customers, suppliers and business partners
- Invoicing and bookkeeping
- Security and operation of the website
- Statistics on the use of the website, so we can improve content and user experience (only with consent)

If we wish to use your information for purposes other than those stated, we will inform you and, if necessary, obtain your consent first.

How we share your information

We only share your personal data when necessary. We use the following data processors, which process information on our behalf:

- **Microsoft** (IE/US) – email, documents and collaboration
- **Visma e-conomic** (DK) – accounting and invoicing
- **Simply.com** (DK) – hosting and domain
- **Adobe** (IE/US) – document management and digital signatures
- **Google Ireland Limited** (IE/US) – web analytics via Google Analytics

Information may also be shared with:

- Our advisers, for example auditors and lawyers
- Business partners, when necessary to carry out a task
- Public authorities, when required by law

We have entered into data processing agreements with our suppliers, and they may only use your information for the purpose for which it was provided.

International data transfers

Some of our data processors (Microsoft, Adobe and Google) may transfer information to the USA. Such transfers take place on the basis of the EU-US Data Privacy Framework or the EU's Standard Contractual Clauses (SCCs), which ensure an adequate level of protection. We aim to store data within the EU.

Data retention

We only keep your personal data for as long as necessary for the purposes described in this policy:

- **Customers and suppliers:** for as long as the collaboration lasts and up to 3 years thereafter for documentation purposes and any claims
- **Accounting records** (invoices, transactions): 5 years after the end of the financial year, in accordance with the Danish Bookkeeping Act
- **Enquiries not followed by a collaboration:** deleted no later than 1 year after the most recent contact
- **Statistical data in Google Analytics:** automatically deleted after 2 months

Your rights

Under the GDPR, you have the right to:

- Access your personal data
- Have your information rectified or erased
- Restrict or object to processing
- Receive your information in a structured format (data portability)
- Withdraw your consent at any time – this does not affect the lawfulness of processing carried out before the withdrawal
- Lodge a complaint with the Danish Data Protection Agency (Datatilsynet, datatilsynet.dk)

If you wish to exercise your rights, please contact us at contact@leapx.dk. We normally respond to your request within 30 days.

Job applicants

When you apply for a job with us, we process the information you send us, for example your application, CV, diplomas and references, as well as your contact details. We use the information to assess your application and carry out the recruitment process.

- The legal basis is that the processing is necessary to enter into an employment contract with you (Article 6(1)(b)) and our legitimate interest in finding the right candidate (Article 6(1)(f))
- We only obtain references from previous employers with your consent (Article 6(1)(a))
- We do not ask for CPR numbers or sensitive information during the application stage. Please do not include them in your application

The information is shared only with the people in the company who are involved in the recruitment process and is stored in our IT systems with Microsoft.

- **If your application is unsuccessful:** We will delete your application and other information no later than 6 months after the rejection. If we wish to keep your application for longer, for example for future positions, we will ask for your consent
- **If you are hired:** Your information will be transferred to your personnel file, and you will receive our privacy notice for employees

Cookies and similar technologies

Our website uses necessary cookies so that the website can function and – if you give your consent – analytics cookies from Google Analytics. You can change or withdraw your consent at any time by clicking the cookie icon at the bottom of the website and changing your choices. We do not use cookies for marketing. Read more in our cookie policy.

Data security

We protect your information with appropriate technical and organisational measures, including HTTPS on the website, personal login to our systems, access control based on work-related need and data

processing agreements with our suppliers. Our employees are bound by confidentiality and an internal instruction on the processing of personal data.

Links to third-party websites

Our website may contain links to external websites that are not operated by us. We are not responsible for their privacy practices and recommend that you read the privacy policy on the websites you visit.

Contact

If you have any questions about our processing of your personal data, you can contact us at:

Leap Solutions ApS
Juelstrupparken 10A, 1.
9530 Støvring
contact@leapx.dk